## HINDU COLLEGE

## University of Delhi

# Accredited A+ by NAAC

Date: 25.03.2020

Time: 11:00 AM

#### **IQAC**

### Minutes of the Meeting

An urgent extended meeting of IQAC along with teachers-in-charge of all departments was held in online mode at the virtual Zoom platform on 25<sup>th</sup> March, 2020 at 11:00 AM for discussion related to online teaching/learning processes that would be adopted in view of the global pandemic COVID-19 lockdown.

The following members were present:

- Prof. Anju Srivastava, Principal
   Dr. Reena Jain, Vice Principal
   Dr. Shalini Suryanarayan, IQAC Director
   Dr. Shalini Suryanarayan, IQAC Director
   Dr. Lata Garg
   Dr. Maneesha Panday
   Dr. Maneesha Panday
   Mathematical Aggarwal
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- 9. Dr. Lalit Kumar 🖓

Special Invitees:-

T-i-Cs of all departments

Following strategies were highlighted:-

- 1. Switch to Learning Management System (LMS) through Microsoft Teams for the entire college along with Microsoft Office complete package, to facilitate the online classes where separate classes would be created and students would be added.
- 2. Use of writing pads would be encouraged specially the science streams for the effective teaching.
- 3. Setup of audio-visual labs and teachers use this facility to deliver online lecturers that utilize multimedia to explain complex concepts which require visualization.
- 4. Other kinds of creative online evaluative strategies, like oral tests, quizzes, objective tests, presentations would be encouraged.
- 5. Teachers would be requested to share all the study material so that students can cope up with the loss owing to low internet connectivity etc. especially students residing in remote parts of the country.
- 6. COURSERA for CAMPUS: College would establish a tie-up with COURSERA for courses free of cost for students.

Apart from this, a separate web extension was planned for admissions to meet any eventuality with complete digital access to Admissions 2020. Also, the institute decided to keep on updating on the COVID response including guidelines issued by the central government and the university and helpful tips and advice for students and useful links would be provided.

Principal highlighted that continuous review meetings would be required to be organized to ensure the smoothness in the teaching-learning and admission related assignments along with coping with the pandemic.

The meeting ended with thanks to the chair.

Hindu College, Delhi-7

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Dr. Shalini Suryanarayan Director, IQAC